



Your Automatic Monthly Order

To earn commissions you must qualify as an Active Distributor each month by purchasing products to the value of 60 CV or more per month. If you're an Active Manager you must purchase products to the value of 100 CV or more to qualify for the higher bonuses. The best way for an Active Manager to ensure monthly qualification and bonuses is to register for the **Automatic Monthly Order (AMO)** and **AutoDeduct** program. (See Section 3, page 5, Member Guide.)

Automatic Monthly Orders are shipped in the *first two weeks* of each month for two important reasons:

1. **AutoDeduct** payments must be deducted *before* monthly bonuses are paid. Bonuses are paid at the end of the third week of each month. (Refer to the Flantech Compensation Plan for explanations of the Automatic Monthly Order and AutoDeduct programs.)
2. It helps you to keep track of the downline activity in your business and, if necessary, to take corrective action well before the end of the month.

When you complete your Automatic Monthly Order form on-line, you have two handy options:

Option 1: Quick Pick Value Packs

Choose one of the three **Quick Pick Value Packs** in Section 6. The all-inclusive prices (10% AMO discount, shipping and GST) make placing your Automatic Monthly Order quick and easy — and each Pack qualifies you at 100 CV.

Option 2: Your Personal Selection

If you want to choose your own selection of products, enter the products into Section 7. Be sure to include all of the required information. Calculate your 10% AMO discount and GST, then add shipping to arrive at your Order Total.

Check that the total CV (Commissionable Volume) of your Automatic Monthly Order is at least 100 CV in order to qualify your business and entitle you to any downline commissions. Although your Automatic Monthly Order can be any combination of products you wish, please remember that the 10% discount entitlement is deducted from the CV as well as from the wholesale price.

You may change the contents of your Automatic Monthly Order by contacting our office by 5 pm on the last business day of the month before the change is to take effect. You may also cancel your Automatic Monthly Order at any time. If you cancel your Automatic Monthly Order for three consecutive months, your membership will automatically convert to **Preferred Customer** status. To be reinstated as an **Active Distributor** you will need to contact our office to re-register as a distributor.

Remember... as well as ensuring that your business is 'active', you will be ensuring a continuing supply of an important part of your daily health regime.

General Policies:

All Distributors may place a standing order to be shipped automatically each month until varied or cancelled.

1. These Automatic Monthly Orders (AMO) will receive a 10% discount off the member prices. This 10% discount will also reduce the Commissionable Volume (CV).
2. In addition, your AMO order will qualify you to receive this special discount on ALL subsequent orders provided that your AMO is at least 100CV.
3. Your AMO will be processed and shipped monthly in the first two weeks. Charges to your credit card will be made on the date your order is processed.
If paying by cheque or money order, payment must be received and cleared on or before the TENTH day of the month when your AMO is to ship. Please mark clearly that the payment is intended for your AMO.
4. Changes or cancellations to your AMO order must be received by the end of the month for the following month's order. All changes and cancellations **MUST** be confirmed by e-mail, fax or in writing.
5. You may cancel your AMO until the close of business on the last business day of the previous month. Please remember however, if your AMO is cancelled you are no longer entitled to a 10% discount.

Quick Pick Value Packs:

This option simplifies your choice of products to ensure you achieve the required level of qualification.

Ship-to Information:

Your ship-to address may include a Post Office Box.

Ordering Information:

- Check Item numbers, Descriptions and Prices to ensure accuracy.
- How do I calculate the ORDER TOTAL (Section 7)?
 1. Subtract your 10% DISCOUNT from Subtotal A.
 2. Add the SHIPPING AND HANDLING CHARGE.
 3. Add the 10% GST.
 4. Calculate the total amount due for your AMO.
 5. Enter the amount due in the ORDER TOTAL box on the front of this form.
- If paying by cheque or money order please ensure your calculations are correct.